

Cypress Bend Homeowners Association, Inc.

c/o Bayside Management Services

P.O. Box 372850

Satellite Beach, FL 32937

September 8, 2025

Re: Notice of Board of Directors Meeting to Approve a Special Assessment

Please be advised, on **Monday, September 22, 2025**, the Board of Directors will meet at **6:30 p.m.** to approve a Special Assessment in the amount of \$165.00 per unit; **an invoice is INCLUDED with this notice for your use.** This special assessment is required to pay for 2025 budget shortfall in the categories of maintenance, legal expenses due to covenant enforcement, and insurance increases.

Upon approval, as indicated on the invoice this amount will be due **in full by November 1, 2025.**

If you have any questions, please feel contact me at (321) 676-6446 or sara.baysidemgmt@gmail.com.

Notice of Board of Directors Meeting To Approve a Special Assessment for 2025 Budget Shortfall

Notice is hereby given, in accordance with the Bylaws of the Cypress Bend Homeowners Association, Inc. and Florida's Statutes, that the Board of Directors will consider the approval of a Special Assessment.

The Meeting will be held as follows:

Date: Monday, September 22, 2025

Time: 6:30 p.m.

Place: Cypress Bend Pool Cabana

1211 Cypress Bend Circle, Melbourne, FL 32934

AGENDA

- A. Call to Order
- B. Proof of Notice
- C. Approval of Minutes from 9/4/25
- D. New Business
 - 1. Approval of Special Assessment
- E. Old Business- None
- F. Questions from the Floor
- G. Adjournment

Mailed this 8th day of September 2025 by Agent.